

## Diploma thesis scheme

1. The main/title page (according to the point II)
2. Optional – the diploma thesis card (if required at the Faculty)
3. Summary (more detailed information can be found in the draft of 2 and 3 pages of the diploma thesis).
4. The diploma thesis author statement signed by the student.
5. Optional – statement of the license granted
6. Table of contents
7. Subsequent chapters of the diploma thesis
8. Bibliography
9. The list of used symbols and abbreviations
10. The list of used pictures
11. The list of used tables/schemes.
12. The list of used annexes/attachments.
13. Annexes/ attached files

The rule for the edition / It is advisable/suggested to use the following rules for the edition of the diploma thesis: (the exemptions are possible due to the each Faculty regulations).

Components of the thesis to be edited	obligatory/ suggested/ to be chosen
two-sided printing	obligatory
Margins :	suggested
- Internal – 30 mm	suggested
- External – 20 mm	suggested
- Top and bottom margin – 25 mm	suggested
Typeface (fond) -sans serif typefaces	suggested
- Size – 11 (for example : Arial/ Verdana)*	suggested
- Space/Leading – 1,15	suggested
Pages numbering – place on the bottom of the page, external side with the mirror image on odd and even pages	obligatory
Paragraph	to be chosen
- indentation – 0,5 cm	to be chosen
- without the indentation with interspace 4 before the paragraph	to be chosen
References to the sources	to be chosen
- the numbering style done according to the PN norm	to be chosen
- the Harvard style	to be chosen
Table and pictures numbering	to be chosen
- constant in the whole diploma thesis	to be chosen
- subsequent numbers in the chapters	to be chosen
Bibliography in alphabetical order due to the author's surnames	suggested
Table title	suggested
- placed above the table, justification to the left side	suggested
- the fond - sans serif typefaces- size 9	suggested
The signature of the pictures	suggested
- placed below the picture, justification to the left side	suggested
- the fond - sans serif typefaces- size 9	suggested
<b>Components of the thesis to be edited</b>	<b>obligatory/ suggested/ to be chosen</b>
The source used for the table and picture	suggested
- placed below the table or below the picture, justification to the left side	suggested
- the fond - sans serif typefaces- size 9	suggested
Subsections	obligatory
- up to the three levels	obligatory
The chapters of the first level – placed on the separate page	suggested
Typeface (fond) for main chapters (headings)	suggested
- bold, sans serif typefaces	suggested
- size – title for the first level – 14	suggested
- size – title for the second level – 13	suggested
- size – title for the third level – 12	suggested
Calculations – only dot or dash	suggested
Footnote –the constant numbering in the whole diploma thesis, Typeface (fond) -sans serif typefaces, the same as it used in the thesis, size 9	suggested

\*for the diploma thesis, which contains the big number of mathematical formulas and calculation it is acceptable to use the serif font (for example: Times New Roman)